

University of Minnesota Women's Club
Board Meeting Minutes
February 8, 2022
Midland Hills Country Club at 10 a.m.

Attendees: Barbara Cady, Marian Champlin, Sandy Gale, Liz Grimmer, Mary Glaeser, Catherine Holtzclaw, Fran Holmsten, Susan Hopp, Georgia Heisserer, Nancy Kluver, Sue Madison, Bonnie Marten, Nancy Myers, Georgia Nygaard, Carole Senty, Barbara Swadburg, Rolaine Wright, Diane Young

Call to Order and Establishment of Quorum at 10:08 a.m. – Susan Hopp, President

Approval of Minutes – Fran Holmsten made a motion seconded by Sue Madison to accept the minutes as distributed. Motion passed.

Reports:

President – Susan Hopp

- Carol Senty has name tag identifiers if you have not yet gotten yours.
- At each board meeting, Susan will have preprinted note cards.
- Please be brief when giving your report.

President Elect – Catherine Holtzclaw

- There have been less events, so Catherine's visits to Interest Sections have slowed.
- Catherine encouraged committee chairs and section chairs to recruit new people for committees.
- Catherine has been working with the Historian to prepare records for archiving.

Vice President for Programs – Barbara Cady

- Following our previous Board meeting in November 2021, we held our first luncheon here at Midland Hills. We had a record number of attendees for a Conversation Luncheon, approx. 100! This new venue is lovely, the service was efficient, the food was excellent, the speaker was enjoyable, and we received positive comments from the members which were passed along to our contact, Lisa Ruzicka.
- There were a couple of concerns I would like to address for the record: one was the fact that a significant number of attendees ignored the request to enter at the far east entrance where they would be closest to the registration table for sign-in. Those that came to the main entrance had to wind their way through a maze of hallways and some entered through the side doors of the ballroom bypassing the registration desk. We have attempted to resolve this issue with new signage. It was reported that had 9:15 a.m. this morning, the far east entrance door was locked.
- The other problem was noted by some members that there was no salad available prior to the main entree. When Barb Cady, President Susan Hopp and I chose the menu for all three luncheons they included a salad and that was published in the newsletter. However, Midland Hills revised their entire menu and in an attempt to keep their prices the same, they eliminated the salad! They also eliminated a couple of the entrees we had originally selected. We apologize for the confusion.
- The "saved cards" have been reprinted on heavier paper. Put your name on the card and place in the back of your name tag to use at each Conversation Luncheon to save your

space. No open signs have been placed on the table today since there is less space. Perhaps place on bread and butter plate in the future.

- One person so far claims to have sent in her check and it was not received. Most likely a post office issue. Due to postage issues, reservations may need to be mailed 10 days in advance of event.
- Committee is working on an electronic payment system.

Vice President for Scholarship Fundraising – Diane Young

- The Scholarship Fundraising Committee (SFC) met recently on Feb. 2, 2022, with a full agenda of status reports and energetic and enthusiastic discussion. The SFC embraces its charge to ensure there are sufficient resources available for the Scholarship Committee to meet its charge to select students for scholarship awards for 2022-23. Students will begin submitting applications to the UMN Office of Student Financial Services April 1.
- As per the report of the Co-Treasurer for Scholarship Fundraising, as of Jan. 31, 2022, UMWC members have so far generously donated \$65,791.62, 139 gifts. The number of gifts through Dec. 31 was robust, tapering off in January. Marian Champlin reported that there are currently 10 One-year Named Scholarships funded with two more in conversation. Estimates indicate we are on-track to meet or exceed the number of scholarships awarded for 2021-22 (59).
- The new process for thank-you letters is going smoothly. Marian sends thank-yous for gifts over \$200. Carole Senty sends thank-yous for gifts under \$200. This new process was to take some of the load off Marian. We've gotten no feedback, neither positive nor negative so, no news is good news.
- I have contacted Michelle Lian-Anderson, our liaison at UMF, requesting our annual UMN/UMF/ UMWC Partners meeting for early April.
- Diane will ask Michelle Lian-Anderson for information about past scholarship winner to use in a newsletter section entitled, Where Are They Now. There will be a scholarship article in every newsletter – two scholarship winner per article.
- Thank you to Lynn Slifer who has volunteered to be the note taker for the Scholarship Fundraising Committee. Lynn took notes directly on her computer during the recent meeting and was able to send meeting notes to the committee immediately.
- Another "Help Wanted" need for the SFC is a volunteer to do data analysis. Someone who likes numbers and counting would be perfect.
- Georgia Nygaard noted that a student who was interest in UMWC membership was gong to come to the luncheon today, but she had a conflict with her professor.

Co-Treasurers – Sue Madison (Sandy Gale could not attend)

Operations Account balance is \$30,307.68

2022-23 budget meeting is set for March 17.

Any request for expense reimbursements must be submitted by March 1.

Scholarship Fund Account 10 One-Year Named Scholarships donations YTD = \$35,749. Total YTD Scholarship donations are \$65,791.

Deadline for the One-Year Named Scholarships is June 1, but hope to receive them in early May.

Records and Dues Officer – Nancy Myers

New members are coming in, 20 to date. Last year we had 11 new members.

UMWC Records and Dues Report as of February 7, 2022

UMWC MEMBERSHIP

	FY 2018-19 6/30//2019	FY 2019-20 @6/30/2020	FY 2020-21 @6/30/2021	FY 2021-22 @2/7/2022
TOTAL ACTIVE MEMBERS	359	353	301	295
Renewal	300	308	288	260
Resumed	-	-	-	9
New	44	34	11	20
Carryover	14	9	0	4
Complimentary	1	2	2	2
Deceased in current year		2	0	0
Deceased / Discontinued	52	43	64	37
TOTAL DUES COLLECTED	\$12,145	\$12,040	\$10,466	\$10,250

'Carryover' designates members who joined in March through June in the prior fiscal year.

The list of new members & directory changes is always available, if anyone needs it.

Newsletter Editor – Nancy Kløver

- The January-February 2022 newsletter was posted online December 31, 2021, and sent to the printer on December 22. This issue included an invitation to the first 2022 Conversation with a Woman Leader as well as a column by President Susan Hopp and an article by Membership Chair Georgia Heisserer encouraging members to try new activities in the new year.
- We introduced members to scholarship recipient Alexis Feist, who balances her academic career with military service. Vice President of Scholarship Fundraising Diane Young offered a timely reminder of the opportunities available to support our scholarship effort. We also highlighted UMWC's support of the University of Minnesota Masonic Children's Hospital, and we remembered long-time member Elfrieda Hintze.
- Section News included articles about the Bridge group, the Hikers' holiday party and the effort to create a new UMWC informal choir. Online Extra featured an article about Scholarships Chair Georgia Nygaard.
- The deadline for the March-April newsletter is Friday, February 11. Thank you to everyone who contributed articles and photos and to Robert Waltz for his design work.
- The next newsletter will be the 300th issue. 200 newsletters are printed and 160 are mailed. Here is value to a print copy and it is used in the new member packets.

Directory Editor – Dorothy Waltz – No Report

Website Liaison – Bonnie Marten for Connie Cundy

- The January February newsletter was posted on the website. The Newsletter was emailed to all members on the list via Mailchimp.

- At the request of the President, several email reminders have been sent to the membership via Mailchimp.
- I attended via Zoom a meeting of an Ad Hoc Committee, Gifts for Operations. A website and technology sub-group will be convened to consider future options.
- Some leaders are using the website for notices and updates. It is hoped that the more it is used the more members will think to look there for changing information. Thank you to those who have sent pictures, notices, and updates.
- Please refer to Quick Updates for new information, corrections, or updates and schedule changes. Send an email to have information posted on the website. umwc@umn.edu
- The club email is monitored and emails are forwarded to the appropriate person.

Corresponding Secretary – Bonnie Marten for Barb Burleigh

- A note was sent on December 9 to Jean Linne on the death of her husband Dave.
- A note was sent on January 10, 2021 to Sue Zuriff on the death of her son.

Historian Report – Liz Grimmer

- Nov. 30th Georgia Heisserer, Catherine Holtzclaw, Millie Woodbury and Susan Hopp and I met at the McNamara Alumni Center to look over our new office space and the boxes that need to be prepared to archive.
- In December I prepared the boxes.
- Jan. 24 Georgia, Catherine, and I met to “fine tune” the boxes. They are now ready to be sent to the Archives.

Box #1 contains materials from Big Ten Conferences, 1985-2007, and Big Ten schools miscellaneous newsletters and information

Box #2 contains two 2011 framed Proclamations from Mark Dayton and R.T. Tybak, two plaques from the Presidents Club Regents Society, slides from 1953, 1954 & 1973, miscellaneous slides, videos and negatives from Interest Sections, board meetings and the 70th Anniversary Fashion show with video, text & negatives.

Box #3 contains materials from the Community Concerns Interest Section 1968-2011 which merged in 2011 with the International Affairs Interest Section.

- Reviewed bylaws for the committee updating our bylaws.
- Copied U of MN Agreement with UMWC for Diane Young
- Two scholarship checks arrived which I sent to our treasurer, Sue Madison.
- A Newsletter arrived for Susan Hopp from U of WI, Madison

Conversations Co-Chairs – Barbara Swadburg

- The speaker today is Gabrielle Clowdus and the speaker at the April Luncheon will be Lyndel King as listed in the directory. We were very disappointed to learn that Janee Harteau will not be available in March due to a scheduling conflict but hopefully the fire has been lit and more opportunities will present themselves for Zoom presentations from speakers in other localities.
- Maggie Hoover will step down from chairing the Conversations Committee at the end of the year. The Nominating Committee is looking for a new Chair, so if anyone is interested, please let them know.

Membership Chair – Georgia Heisserer

- Our committee continues to welcome members as they come in, mailing a packet which includes our directory. Resumed membership has grown as we have varied our Section delivery and pandemic fears have subsided for some.
- Sections have been meeting together both virtually and in person. In-person Sections have met success when leaders check vaccination status. Still, many of our members have not returned to in-person gatherings per the unpredictable nature of the spread of Corona virus mutations.
- Conversation with a Woman Leader in-person event at Midland Hills on November 9 brought in many guests and members, leaving current Membership revived and optimistic.
- The name tags with new designs are completed and are in the hands of members. Special thanks to Carole Senty for her problem solving and dispersal of name tags during this transition period.
- Membership has been collaborating with other leadership committees within UMWC to adapt to possible local and Big Ten Women’s Club membership’s declining COVID-19 numbers. We continue to be optimistic through strength and vision, moving forward during constantly shifting COVID mutations. Our club has been historically the strongest club in recent years, and we plan to maintain that strength through member involvement.
- Our Guest Quest procedure during Conversation events is now being extended to both the UMWC member and their Guest, providing each a complimentary luncheon coupon to be used at a luncheon of their choosing. This starts today.
- An ad-hoc membership committee is being formed to harness the strength and vision of the UMWC through members.

Section Reports

Around the Campus – May 17 session with speaker Elizabeth Brady on Death, Grief and Loss will meet in person at Peters Hall on the St. Paul Campus. Place was listed as TBD in the directory.

Art Section – a Zoom event is planned with wood artist, Steve McLoon on February 17.

Hikers - have not met the last two month except for luncheons. They will meet outside again in April.

Modern Literature – Zoom has proven to be a good platform for this book club averaging 18 members per month. A few new members have been added. There is not charge. At the May meeting, books will be chosen for the next year.

Music – this section is working to start a singing group/choir.

Mystery Lovers – are meeting in person at Applewood Pointe in Roseville.

Nature – the next session is on Zoom on February 28 at 1 p.m. with James Paruk speaking about Loons.

Restaurant Ramblers – did not meet in December of January, but is scheduled for the 3rd Wednesday in February.

Vagabonds – an additional Zoom meeting will be added for February 18 and members can check the website for details.

Women's Health Issues – The session on agism in health was recorded and will be sent out to members. The take away from that session was the age 72 is not a diagnosis!

Old Business

Membership – Catherine Holtzclaw

- During a section chair's Zoom meeting, discussion took place as to how to integrate new members. The Club must strike a balance between collecting dues and encouraging new members to attend sections a few times before joining. Our organization is dependent upon dues. Section chairs can check with Nancy Myers on membership status.
- Catherine would like to host casual coffee get-togethers to recruit new members. At the event, talk about section events and book clubs, which are a big draw.
- 75% of members are in at least one section.
- The Music Section and Bridge Section are the only Sections struggling.
- Take photos during Section events and post to Facebook. We have gotten at least one new member that way.
- In the past, members have gotten together for cocktails. Events filled from two tables to six tables. A suggestion was made for pop-up parties or cocktail parties at Midland.
- Section chairs met at Barbara Swadburg's for brunch. A similar event could take place again once we get past the fear of COVID.
- There are a few coffee shops that serve lunch.
- Help is wanted to analyze membership data.

Ad hoc Gifts for Operations Committee – Diane Young

- At the November meeting it was announced that our Club received \$9000 from an anonymous donor specified for operations use. An ad hoc committee was set up, chaired by Diane Young to decide best use of the funds.
- A meeting was held on January 20 with questions sent out in advance. At that meeting, participants volunteered to co-convene and participate in two sub-groups, the Membership & Marketing sub-group and the Website and Technology sub-group. Finding a way for UMWC members to make payments online will be addressed by the Website & Technology sub-group
- Sub-groups will meet and put together a proposal.

Bylaw Revision

Maggie Hoover is leading a bylaw revision committee.

New Business

Age Friendly University – Diane Young

Diane is on the board of University of Minnesota Retirees Association (UMRA). The University of Minnesota joined the Global Network of Age-Friendly Universities. A conference will take place at the University on June 20. Through Diane the UMWC was asked to take part as a sponsor or staff an information table. UMWC will have visibility if we sponsor.

Diane will provide more information as she receives it.

Luncheon Issue

- Some members wish to come to the Conversation Luncheons to listen to the speaker but not attend lunch.
- Carole Senty and Susan Hopp will work on a policy and will publicize it.

Other

- UMWC has a lead on a sponsor for the December tea.

Adjournment

Georgia Heisserer made a motion seconded by Carole Senty to adjourn. Motion passed.
Adjournment at 11:10 a.m.

Respectfully Submitted: Bonnie Marten, Secretary

Approved: April 5, 2022

Addendum

**University of Minnesota Women's Club
Operations Account (Federal Tax ID 41-6021447)
July 1, 2021 through January 31, 2022**

	Actual 2020-21	Budget 2021-22	YTD 2021-22	Current Period
Beginning Balance as of July 1st	\$20,133.60	\$17,214.09	\$21,093.71	
Income				
Dues	\$10,466.00	\$10,675.00	\$10,215.00	\$1,785.00
Meeting and Luncheon Income	\$0.00	\$15,800.00	\$6,299.00	\$2,700.00
Other Income - Replacements-Name Tag/Directory	\$5.00	\$0.00	\$0.00	\$0.00
Other Income - General Contribution			\$9,113.15	\$9,113.15
Total Operating Income	\$10,471.00	\$26,475.00	\$25,627.15	\$13,598.15
Expense				
Meeting and Luncheon Expense	\$0.00	\$16,000.00	\$6,959.70	\$2,476.88
Conversation Luncheon Speaker Honorarium	\$250.00	\$400.00	\$100.00	\$100.00
Memorials-UMWC Operations to Scholarship	\$200.00	\$500.00	\$250.00	\$150.00
Printing/Addressing/Postage/Copying/Mailing	\$6,196.84	\$6,500.00	\$4,213.20	\$1,621.64
Technical Support	\$6,672.34	\$2,000.00	\$975.00	\$0.00
President's Fund	\$0.00	\$300.00	\$0.00	\$0.00
Big Ten Conference	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Other Expense	\$71.33	\$600.00	\$35.66	\$35.66 (1)
Total Operating Expense	\$13,390.51	\$26,300.00	\$12,533.56	\$4,384.18
Net Operating Income / Cash Flow	(\$2,919.51)	\$175.00	\$13,093.59	\$9,213.97
Operations Account Balance	\$17,214.09	\$17,389.09	\$30,307.68	

(1) Historian Expenses

**University of Minnesota Women's Club
Scholarship Fund Account (Tax ID 51-0190183)
November 1, 2021 through January 31, 2022**

	Prior Year 2020-21	YTD 2021-22	Current Period
Beginning Balance as of Sept 1st	\$90,398.75	\$104,613.37	\$69,454.99
Income			
Scholarship/Memorial Donations	\$96,725.92	\$65,791.62	\$36,019.98
Other Income -	\$0.00	\$0.00	\$0.00
Other Income -	\$0.00	\$0.00	\$0.00
Other Income -	\$0.00	\$0.00	\$0.00
Total Scholarship Income	\$96,725.92	\$65,791.62	\$36,019.98
Expense			
Scholarship Awards	\$81,800.00	\$100,950.00	\$0.00
Printing/Addressing/Mailing	\$711.30	\$0.00	\$620.30
Other Expense -Luncheon Table Info.	\$0.00	\$0.00	\$110.00
Other Expense - Taxes	\$0.00	\$0.00	\$500.00
Other Expense - Video	\$0.00	\$0.00	\$975.00
Total Scholarship Expense	\$82,511.30	\$100,950.00	\$2,205.30
Scholarship Fund Account Balance	\$104,613.37	\$69,454.99	\$33,814.68

2021-22 Scholarship Donations YTD:

UMWC Scholarship Checking Account			
10 One-Year Named Scholarships		\$35,749.94	
Un-Named Scholarship Donations		\$30,041.68	
Total Donations at UMWC		\$65,791.62	
Donations to UM Foundation from UMWC Members (7530)			
One-Year Named Scholarship Donated		\$0.00	
Anonymous Donor		\$0.00	
Total Donations at UMF		\$0.00	
Grand Total UMWC Scholarship Donations			\$65,791.62

2020-21 Scholarships Awarded in August 2021

UMWC Scholarship Checking Account			
20 One-Year Named Scholarships		\$70,000.00	
Un-Named Scholarships		\$30,950.00	
Total Scholarships from UMWC			\$100,950.00
UMWC Endowed Funds at UM Foundation			
Stephanie R Boddy Scholarship Fund #1237		\$29,000.00	
Francesa Shepard Memorial Fund #1556		\$2,500.00	
Doris Doeden Scholarship Fund #7529		\$2,500.00	
UMWC Scholarship Fund #7530		\$33,000.00	
University Medical Auxiliary Fund #8758		\$6,000.00	
UMWC Educational Pursuit Scholarship		\$15,000.00	
Total Scholarships from UM Foundation			\$88,000.00
FY 2021-22 Endowment Available Funds As Needed		\$3,200	\$3,200.00
Grand Total of 59 UMWC Scholarship Awards for 2020-21			\$192,150.00