

**University of Minnesota Women's Club
Board Meeting Minutes
November 12, 2019
Becketwood**

Call to Order and Welcome at 10:00 a.m. – Barbara Swadburg, President

- We have passed hurdles in scheduling our events at Eastcliff and in their acknowledgement of our Club. President Gable will pay food cost for the Holiday Tea.
- The date for the new member coffee at Eastcliff has been approved.
- The Annual Meeting luncheon program is set. Five brass players in the University of Minnesota Marching Band will perform and the director of the Band will speak.
- President Gable will speak about undergraduate education at the April Conversation with a Woman Leader luncheon. President Gable is the first woman president in the Big 10.

Approval of Minutes

Georgia Nygaard made a motion seconded by Connie Cundy to approve the September 3, 2019 board minutes as distributed. Motion passed.

Treasurer's Report – Sandy Gale

Sandy Gale emailed the UMWC July 1, 2019 through October 31, 2019 Operations and Scholarship Treasurer Reports to board members and Section chairs before this meeting.

Summary of Operations Report:

- Operations Income YTD is \$14,177 and Operations Expense YTD is \$12,396. Operations checking account balance as of Oct.31 is \$22,641.
- Dues collected total \$9,800 compared to \$11,060 this time last year.
- Received \$4,377 in reservation fees for the Fall Welcome and Scholarship Luncheon in October. We paid the DoubleTree \$3,881.
- Two \$50 Club Memorials were made to the Scholarship fund for Walter "Cork" Johnson and Gerhard Weiss.
- Directory Printing was \$2090. Addressing and mailing for it was \$265.
- Website redesign expenses were \$4990.

Summary of Scholarship Report:

- Scholarship Income YTD is \$20,353 and Scholarship Expense YTD is \$79,556. Scholarship checking account balance as of Oct. 31 is \$40,042.
- Received \$20,353 in scholarship and memorial gifts as of October 31, 2019.

REPORT OF COMMITTEES

Corresponding Secretary – Marian Champlin

- Thank You notes and tax receipts were sent to 77 scholarship donors for gifts made through November 8, 2019.
- A Condolence note was sent to the following family for: Walter "Cork" Johnson who died on September 24, 2019. He was the husband of Harriet Johnson. A Club donation was made to the scholarship fund in his memory.
- Notes were sent to 11 members who made Memorial Gifts for relatives and friends.

- A get-well note was sent to Nancy Myers who broke her arm on her trip to Iceland.

Vice President of Fundraising – Marian Champlin

- As of today, we have approximately \$22,000 from 92 scholarship contributions, including four funded One-year Named Scholarships and three more are pledged. We hope that this year's appeal letter, with its new look, will produce a bumper crop of gifts.
- The Fundraising Committee is in the process of seeking additions to our committee. We anticipate that in that group there will be a member or members well able to lead the UMWC's scholarship fundraising when there is a need. Each of us in a leadership role needs to have a backup. I don't have plans for stepping aside soon, but I do have plans for strengthening the committee. Please contact me or committee members if you'd like to join our vital committee or if there is someone you think would be a good addition.
- The Fundraising committee hosted an interest table at the Scholarship Luncheon which we shared with the Membership committee. A placard on our table read: "Life is enhanced by degrees". At our September Fundraising committee meeting we discussed the pros and cons of hosting another All-Donor event. An informal survey after last spring's event showed that it was enjoyed and it was agreed that while it might be a good idea to have another something next spring, we are still evaluating the ROI.

Vice President of Programming – Barbara Cady

- Co-Vice Presidents for Programming are Carol Cantrell & Barbara Cady
- Our year started off with a successful Fall Welcome and Scholarship Program.
 - There was a lot of positive energy in the room with 158 UMWC members, 9 new UMWC members and finally 15 UM students who received scholarships.
 - We had a very uplifting welcome by our President Barbara Swadburg to start us off.
 - Scholarship Chair Georgia Nygaard presented the students and facilitated the students in sharing with us their major, interests, and something about themselves.
 - Special thanks to Diane Glynn for making centerpieces well within the budget.
 - Thanks to Dorothy Waltz for making more nametags.
 - Thank you to all the interest group chairpersons for manning their tables.
 - Thanks to everyone who helped in making this program successful.
- Committee met with Chef Brandon at Becketwood and the menus have been set for the year.
- Holiday Tea at Eastcliff is scheduled for Tuesday December 10 from 1:30 to 3:00 p.m.
 - Committee met with Eastcliff staff and the menu was decided upon and President Gable will underwrite the cost of food. A huge thank you to President Gable. Piano music will be provided. She will have a staff representative to greet us in her absence.
 - In the past, in return for Karen Kaler paying for the food at the tea, we gave an in-kind donation to the scholarship committee in her name. We will do the same for President Gable.
 - Doors will open at 1:30 and the tea starts at 1:30. Please share this in your interest groups. Prior to 1:30 you can wait in your vehicles. Students from the University will be there to assist.
 - The Peacock room will be used for the gifts this year.
- We have also met and set the dates for the 2020-2021 year ahead.
- Doubletree in Roseville has once again been booked for the Fall Program and Scholarship Lunch.

Scholarships – Georgia Nygaard

- The Scholarship Committee reported that there were 16 students present at the Fall Welcome Luncheon and they all expressed their gratitude for the scholarship award and how this scholarship has eased the anxiety related to expenditures of school life. In addition to sharing the challenges and the joys in the life of a student, they seemed to enjoy the opportunity to talk about their potential plans and goals for their individual career paths. A few of the students that received a scholarship from the One-year Named

Scholarship Fund had the opportunity to meet their individual donor. This was special for both student and scholarship donor.

- Committee members felt that the changes made to the scholarship application were helpful since they could be read more easily. (100 applications were submitted.) The diversity of academic majors was especially good this year. The Scholarship Committee has six members; however, the committee is in the process of adding another individual and is awaiting a response from one individual. Currently, the Scholarship Committee includes Elizabeth Foley, Mary Johnson, Sue Nelson, Marilyn Olson, Margaret Rowser and Georgia Nygaard.
- Barbara Swadburg reported that she had received positive feedback of 4 phone calls and 3 notes about the Fall Welcome Luncheon. The event is a true definition of who we are as a Club. It was a welcoming and warm event. "Hats off to thee, Georgia."

Records and Dues – Nancy Meyers

- Nancy presented membership information below along with a list of new members and directory changes for current members.
- Nancy also provided a late list as of November 8. This is a list of members who have not yet renewed. This list will go to UMWC Section leaders. Section leaders are asked to speak with those members who have not yet renewed.
- Marian Champlin recommended building a list of all sections each member is in and use this as an advertisement when communicating with non-members who want to join sections.

	@6/30/2018	@6/30/2019	@11/8/2019
TOTAL ACTIVE MEMBERS	370	359	332
Renewal	299	300	298
New	56	44	24
Carryover	14	14	9
Honorary	1	1	1
Deceased / Discontinued	60	52	52
TOTAL DUES COLLECTED	\$12,415	\$12,145	\$11,270

- Carryover: members who joined in March through June in the prior fiscal year.
- For those of you who are careful observers of these reports, Nancy’s number is slightly more than Sandy Gale’s. That is because she has a few checks that have not been deposited.

Membership – (Read by Bonnie Marten in the absence of Joy Chaput)

- There were 8 new members who joined The University of MN Women’s Club at the Fall Welcome Fair and Luncheon. They were registered by the membership committee on October 1, 2019 at the event.
- Our Guest Quest program encourages members to invite guest to join us with a drawing for a complimentary future club luncheon event. There were 12 members who had invited guests to the Fall Welcome Luncheon. The Fall Guest Quest winner was Kathi Treston.
- 120 reminder letters sent to members who had not renewed their membership on time. The response to the letter brought a large number of renewals.

- The upcoming 2020 New Member Coffee date has now been confirmed and will be held on April 29, 2020, 10:00 – 11:30 am. Eastcliff has confirmed our invitation to host us and the new President Gable will stop by to “say hello” to our group.

Newsletter Editor – Nancy Kluver

- The November-December newsletter was published online on Friday, Oct. 25, and was printed and mailed the following week. The issue included invitations to the first Conversation with a Woman Leader luncheon of the season and the Holiday Tea and Hospital Benefit. It also featured an article about scholarship donors meeting their scholarship recipients at the October scholarship luncheon, along with five photographs of donors and recipients. Thanks to Georgia Nygaard, Marian Champlin and Ginny Hanson for providing photos. In Section News, we included photographs from the Out to Tea group’s trip to the LeDuc Estate in Hastings and the Hikers trip to Bayfield, Wis., and the Apostle Islands.
- The new UMWC Online Extra feature was launched with an article about member Catherine Holtzclaw. Thanks to Barbara Swadburg for that suggestion.
- Special thanks go to Dorothy Waltz and Robert Waltz for their design work and to Connie Cundy for publishing the newsletter online. (Robert *Waltz* designed the template and laid out the Newsletter.) I would also like to thank Ginny Hanson for her photographs and all other members who submitted articles and photos.
- Our next deadline is Monday, Dec. 16. Contact Nancy with suggestions for articles and persons to feature.

Website Coordinator – Connie Cundy

- The November December newsletter has been posted on the website. Please refer to Quick Updates for new information, corrections, or updates and schedule changes. Please let us know if you would like information posted on the website.
- When talking with friends or looking for more information, go to our website at www.umwc.umn.edu. To ensure you don’t miss anything, be sure to add this address to your computer’s address book.
- The committee could use a few more computer savvy people to help with website postings.

Section Reports – Report of committees and program changes

Art Section - Susan Fuller

- This information prepared by section treasurer Sheau-Ping Hu was shared.
- As of Nov 11, 2019, the Art Section has 76 paid members (we usually had around 60 members in the past years). Dues receipt is \$152.
- On 9/12/19 we made a \$50 donation to White Bear Art Center for September event at WBAC.
- For the Art show in April - June 2020 we are projecting \$75 expense for reception at Becketwood.
- As of Nov 11, 2019, our TCF account balance is \$247.47.

Old Business – none

New Business

- Marion Champlin recommended a help wanted section included in the newsletter.
- Carol Contrell asked whether the board should consider setting an attendance limit such as at the Holiday tea when members bring guests that bring attendance over the limit. Those in charge are not concerned. The limit at Eastcliff is 125. We had over 100 people last year. Decision made that if we go over 100 people, we will cut off attendance. That information needs to be added to quick updates. Members need to understand limits. Barbara will announce this information at the luncheon today.

Adjournment: Georgia Nygaard made a motion seconded by Carol Cantrell to adjourn the meeting at 10:50 a.m. Motion passed.