

**University of Minnesota Women's Club
Board Meeting Minutes
February 11, 2020
Becketwood**

Call to Order at 10:00 a.m. – Barbara Swadburg, President

Approval of Minutes

Marian Champlin made a motion seconded by Diane Schweizer to approve the November 12, 2019 minutes as distributed. Motion passed.

Treasurer's Report – Sandy Gale

Operations Income YTD is \$19,139 and Operations Expense YTD is \$16,111. Operations checking account balance as of Jan.31 is \$23,881.

- Dues collected are \$11,795 compared to \$11,550 this time last year.
- Received \$2,185 in reservation fees for the Nov. 12 luncheon at Becketwood. We paid Becketwood \$2,241. \$27 was received for the Oct. 1 luncheon.
- Newsletter expenses were \$631. This includes printing, mailing, addressing and design.
- The \$750 received in contribution for the Dec.10 holiday tea was donated to the University of MN Hospital. Reservation fees were deposited in the Scholarship Account because the University President's Office covered the cost of the tea.
- Two \$50 Club Memorials were made to the Scholarship fund for John Tester and Jermaine Foslien.
- We received \$5 for a directory replacement.

Scholarship Income YTD is \$59,298 and Scholarship Expense YTD is \$80,317. Scholarship checking account balance as of Jan. 31 is \$78,226.

- Received \$59,298 in scholarship and memorial gifts so far this year.

REPORT OF COMMITTEES

Corresponding Secretary – Marian Champlin

- To date Thank You notes and tax receipts have been sent to 154 scholarship donors for gifts made through January 30, 2020.
- UMWC members were saddened to learn of the Christmas Eve 2019 death of long-time UMWC member, Jermaine Foslien. A condolence note was sent to her family. Her memorial service was held January 7 at Joan of Arc Catholic church.
- Thank you notes were sent for four Memorial Gifts made to the Scholarship Fund.

Vice President for Fund Raising – Marian Champlin

- Here is the progress report for the 2019-2020 Scholarship Campaign. It contains some interesting statistics from my spread sheets: So far this year we have 159 gifts totaling a couple dollars under \$62,000. In that figure are 12 One-year Named Scholarships totaling \$42,000 . The other 147 gifts have yielded \$20,000; even the 50 gifts under \$100 add up to a welcome \$1500! As we say, EVERY

GIFT COUNTS! Let's compare these figures with last year: We are \$8,300 ahead of last year, 15 more gifts and we are ahead by one One-year Named Scholarship.

- More statistics. To date the percentage of members who support our scholarship program it is 45%. If this year is like most other years, by the end of the fiscal year on June 30, the percentage will be somewhere around 50%. We do wish that we could increase that percentage. Don't you wonder what our scholarship program would look like if we had 60 or 70 percent of the membership supporting it.
- Lastly, please remember: for your donation to be listed in the May Newsletter, alphabetically only, gifts need to be received by the Treasurer by April 10, 2020.

Co-Vice Presidents for Programs - Carol Cantrell & Barbara Cady

- Since our last report at the November 2019 Board Meeting, we have planned three events. The first was the November Conversation Luncheon with speaker Mary Ellen Schmider. Her presentation focused on the Fulbright Association, of which she serves as President, and its role in the educational and cultural exchange creating a lasting legacy of rebuilding for peace in the post WW II era.
- Our second event was the 25th annual celebration of a Holiday Tea and Hospital Benefit at Eastcliff in December. Ninety women (and one gentleman) were in attendance. Jan Graves entertained us with holiday tunes on the piano. Katie Stuckert was a gracious host in President Gabel's absence.
- Bethany Fung-Martin and her staff were amazing as always in assisting us in selecting and arranging a lovely buffet. And the student volunteers who escorted some of the guests up to the front door were wonderfully helpful.
- We collected \$750 for the Children's Health Initiative fund as well as piles of unwrapped books, toys and other gifts which were delivered to the Children's Hospital. President Gable generously underwrote the event.
- The third event is the Conversation Luncheon with speaker Susan Warfield following this meeting. We will report more on the specifics of this in April.
- We have been looking into the possibility of shifting the board meetings and luncheons to a different venue for the upcoming season. We thought we had the matter settled, and then recently hit a snag related to a possible increased cost of making such a move. As of now, nothing has been finalized but we hope to have come to a definite decision before the next board meeting.

Scholarship Committee - Georgia Nygaard

- Our Scholarship Committee has witnessed an increase in the number of applications over the past two years; in 2018 there were 59 applications and in 2019 the number increased to 100 applications. Therefore, we have determined there is a need to increase the size of our committee from six individuals to seven and possibly eight individuals in the near future. Sue Gilbertson, who was on the wait list was invited to join the Scholarship Committee and she has accepted the invitation.
- At this point, our UMWC applications will most likely open on April 1, 2020 and we anticipate a busy year ahead. Our Scholarship Committee includes the following members: Elizabeth Foley, Sue Gilbertson, Mary Johnson, Sue Nelson, Marilyn Olson, Margaret Rowser and Georgia Nygaard.
- Suggest we close on June 1, since reading and rating of students takes time. Everything needs to be in Student Finance by August 1.

Records and Dues – (Report given by Sandy Gale in absence of Nancy Myers)

	@6/30/2018	@6/30//2019	@2/3/2020
TOTAL ACTIVE MEMBERS	370	359	349
Renewal	299	300	309
New	56	44	30
Carryover	14	14	9
Honorary	1	1	1
Deceased / Discontinued	60	52	43
TOTAL DUES COLLECTED	\$12,415	\$12,145	\$11,865

Carryover: members who joined in March through June in the prior fiscal year.

Since November, we've had 6 renewals & 3 new members. The list of new members & directory changes is always available, if anyone needs it.

UMWC Newsletter Editor – Nancy Kluver

- The January-February newsletter was published online on Thursday, Jan. 2, and was printed and mailed the following week. The issue included an invitation to the February Conversation with a Woman Leader luncheon, a message from our president and a year-end report of scholarship gifts in which we noted the fact that UMWC leads Big 10 women's clubs in the number of scholarships awarded and the dollar size of our program.
- We included highlights and photos from the Holiday Tea and from the November luncheon that featured Mary Ellen Schmider. We also took a look at events coming up in 2020. In Section News, we included photographs from the Art group's trips to the Dan Mackerman Studio and the Weinstein Gallery as well as the Nature group's trip to the Apple House.
- The UMWC Online Extra feature introduced readers to scholarship recipient Caitlyn Haugo, an impressive young woman who plans to become a veterinarian.
- Work is under way on the March-April issue, which had a Feb. 7 deadline.
- We have secured the services of Robert Waltz, who is now our permanent newsletter designer. I'd also like to thank all members who submitted articles and photos. Please keep them coming!

Publications Chair - Dorothy Waltz

Proposal to have pre-printed UMWC stationery

Background:

- In the decade that I've been involved with the printing of various items for UMWC, we have not had a stock of pre-printed stationery available to our Officers, Board Members, and Committee and Section Chairs. Instead, various members and I have created and printed small batches of materials to suit their highly-varied needs.

- For the Fundraising Committee, Marian Champlin has printed her own materials for the Annual Fund Appeal, Acknowledgement, and Donation Receipt notes, and any special event invitations.
- For the Membership Committee, the committee members have paid for the printing of their New Member letters, their Dues Reminder letters and envelopes, and their New Member Coffee invitations.
- For several Interest Sections, I have designed special note cards and envelopes. Each Section has reimbursed me for the expenses involved in printing the small quantities needed each year.
- Several Presidents have requested stationery with their home address and contact information. Since the number they need in one year is small, I've printed their stationery gratis.

Is there a need for quantities of “official” stationery?

- Who would use standardized stationery with the return address of the office in the McNamara Alumni Center in Minneapolis? In my discussions with several of the members who need stationery, they prefer to have their supplies printed with their custom return address and a custom front page. (Samples of this will be displayed at the Business Meeting on February 11th.)

Making a decision:

- Because of the current uncertainty about who would use stationery with the McNamara address, and what quantity they would use of note cards and A-2 envelopes, I will be unable to decide how many and what products to order.
- Therefore, I propose that a survey be developed and sent to all Officers, Board Members, Section Chairs, and Committee Chairs. The information thus collected should provide answers for making informed decisions about future UMWC stationery.
- No motion was needed. The Board decided to go forward with the survey

SECTIONS REPORT

Nature Section Chair - Margie Daniels

- Guest speaker at November's program was Kenny Bumenfeld, Ph.D. who spoke on *Understanding Minnesota's Changing Environment*. This informative presentation was attended by 34 members and guests.
- The February 24 program is *Spring in February at Bachman's on Lyndale* with lunch at their café.
- The Nature section has a date change for the March program. Date changed from March 23 to March 30.

Adjournment

Georgi Nygaard made a motion seconded by Sandy Gale to adjourn at 10:40 a.m. Motion passed.