

University of Minnesota Women's Club  
Board Minutes  
September 4, 2018  
Becketwood

President, Maggie Hoover, called the meeting to order at 10:00 a.m. and welcomed members. A motion was made by Carole Senty to accept the Board minutes for June 5, 2018. Seconded by Fran Holmsten. Motion passed.

President, Maggie Hoover, reported the following:

- \* All members should have received their Directory. Thank you to Dorothy Waltz and her team.
- \* The first newsletter of the year has been published. Thank you to Ginny Hanson and all who contributed articles.
- \* Scholarship fundraising continues year round, thanks to Marian Champlin.
- \* The Scholarship Committee had an exceptional number of applicants and a record number of scholarships to award. Thank you to Georgia Nygaard and members of that committee.
- \* Program Vice Presidents, Carol Cantrell and Georgia Heisserer have arranged the venues for the luncheons and Ruth Jones has recruited some interesting speakers.
- \* The Membership Committee has been planning more events for this year and acquiring feedback on past events.
- \* Our Website Liaison, Millie Woodbury, is updating and improving our website.
- \* The Nominating Committee will be chaired by Ruth Jones.

Fundraising Vice-President, Marian Champlin, reported that we have 29 scholarship gifts totaling \$9,375. The lead gift was for two One-year Named Scholarships. Eleven One-year Named Scholarships, funded in the last fiscal year, have been awarded to students from 20 different disciplines. In May, 2018 the Fundraising Committee hosted an afternoon get-together for Major Donors called: One Fete Joyeuse. This year the committee has found a way to invite ALL scholarship donors to a no-charge afternoon event of food, fun and fraternizing in recognition of all scholarship gifts. It is called: UMWC - HATS OFF TO THEE! The date is set for June 12, 2019, at the Cedarholm Clubhouse in Roseville. Members have stepped forward to underwrite the event. The possibility of a Technology Workshop is struggling, both for the right location and for instructors. If anyone wishes to help please call Marian. Thank you to Bonnie Marten who was asked to find out if the mother of the U of M Driven Campaign Co-Chair was a member of our club. She was a member for 25 years.

Corresponding Secretary, Marian Champlin, reported that thank you notes and tax receipts have been sent to 29 scholarship donors for gifts made through September 4, 2018. Condolence notes have been sent to the families of two of our members who we lost over the past few months:

- \* Jean Hoffmeister died June 22nd. Jean was active in the Art section. A teacher by trade, she was a finalist in the Minnesota Teacher of the Year Award.

- \* Lois Stahl died June 30th. Lois was very active in the Music section and was also a member of the Nature section. Often she played the piano for UMWC events.

Co-Vice President of Programs, Carol Cantrell, reported that the Program Committee members will continue on for 2018-19. Gail Brinkworth will provide table decorations and Marcie Wallace will act as Becketwood liaison for the Conversation Luncheons. Sue Zuriff will assist in facilitating UMWC Board meetings at Becketwood. Carol Cantrell and Georgia Heisserer (Co-Vice Presidents of Programs) are working with Brandon, chef at Becketwood, to finalize the choices for the Conversation Luncheons. Also, they worked closely with Dorothy Waltz to get the correct information into the Directory. In August, Carol and Georgia met with the new Radisson Hotel catering manager. Carol and Georgia thank Barbara Cohen for her support as an invaluable resource in providing them with a detailed job description as Vice Presidents of Programs.

Treasurer, Pat Luhmann, reported that Operations Income YTD is \$3,395 and Operations Expense YTD is \$620. Operations checking account balance as of August 28 is \$19,755. Key items are:

- \* Dues collections total \$3,395.
- \* Two \$50 club memorials were made to the Scholarship Fund for Jean Hoffmeister and Lois Stahl.
- \* Paid \$270.38 for addressing and mailing 380 UMWC directories. The invoice for printing this year's directories has not been received.
- \* Sent a \$250 honorarium check to our web master, Lisa Carlock Hill, for this year's website services.

Scholarship income YTD is \$10,875 and Scholarship Expense is \$58,200. Scholarship Checking account balance as of August 28 is \$35,694.

- \* Received \$9,375 in scholarship and memorial donations, including two One-year Named Scholarships.
- \* Received \$1,500 from members to fund the 'Hats Off to Thee' All Scholarship Donor event in June, 2019. Paid \$200 to reserve the Cedarholm Clubhouse venue site in Roseville.
- \* Sent \$58,000 to the UM foundation for 2018-19 scholarship awards, which included the 10 One-year Named Scholarships made this past year. These funds are combined with the UMWC scholarship endowed funds managed by the UM Foundation.

Records & Dues, Nancy Myers, reported that as of August 26, 2018 there are 93 renewal members, 5 new members, 14 carryover members, 1 Honorary member, and 1 discontinued member. Total dues collected are \$3,395.

Conversations Chair, Ruth Jones, reported on two speakers for the November and February Conversation Luncheons.

Historian, Bonnie Marten, reported that she found 4 VHS tapes in the UMWC office and was able to view some. There was a 1982 recording of the 70th anniversary historical fashion show. With each fashion highlights of the history of the club were learned.

- \* On March 18, 1911, one hundred and forty-two women met in Shevlin Hall to organize a faculty women's club. The dues were between 25 and 50 cents.
- \* In 1913, Mrs. Vincent wrote a play that was presented at the Schubert Theatre. Thirty-six hundred and twenty-three dollars was raised and used to establish the Dean's Relief Fund for Girls.
- \* In 1914, the Mothers' section began and supported the war effort even adopting 2 orphans.
- \* In 1930, six new sections were created: U Hospital Auxiliary, Modern Lit, International Affairs, Child Care, Crafts and Music. During the Depression, 642 books were donated to the U hospital. This seems to be when the Christmas Tea began.
- \* In 1935, the U decided to build Coffman Union and the Women's Club voted to purchase space, room 324, when Coffman was finished in 1940. When the war began in 1941, room 324 was turned over to the Red Cross for a production line to produce bandages and items needed for the soldiers. Most sections suspended meeting and worked in production in that room.
- \* in 1942, the Drama section wrote and coordinated the Faculty Follies. Money was donated to the Red Cross.
- \* In 1946, the Women's Club offered 2 scholarships of \$100 each.
- \* In 1949, the music and drama sections created a production for the luncheon. In 1950, the fall luncheon included a table for each section to welcome new and potential members.
- \* In 1966, three thousand Faculty for Cooking cookbooks were sold.

In addition to that VHS tape, there is a recording of Sections from 1990-91:

- \* Community concerns is visiting the Little Mountain Settlement in Monticello.
- \* Art Section held an event in a member's home where members talked about their art work.
- \* Hospital Auxiliary - had their annual holiday tea.
- \* The Student section featured a professor of Rhetoric presenting a session on communication.
- \* International Affairs hosted a session in someone's home with the topic, Czechoslovakia Today.
- \* Nature Walk Section was at Woodland Nature Center.
- \* The Home and Garden section had a session about vintage dolls again in someone's home. The highlight was seeing everyone with a TV tray on their lap.

In addition to tapes, there are slides of the historical fashion show that was highlighted earlier. The U Archives have been contacted to see if they will accept tapes and slides.

Membership Chair, Lou Nelson, reported that new member materials were sent to 6 people who joined after July 1, 2018. The Welcome Packet will help new members learn the highlights of the Club and of the Directory. A New Member Survey was sent to 119 members. The purpose of the survey was to determine which Membership

Committee activities were seen as most useful and to solicit ideas to improve the new member experience. Sixty-nine responses were received. Some suggestions by the responders included:

- \* Send email reminders about the general club functions.
- \* Offer support to new members by a “buddy” or mentor system.
- \* Plan special smaller gatherings for new members.
- \* Introduce new members at club functions.
- \* Encourage new members to attend Board meetings to learn about the Club.

Newsletter Editor, Ginny Hanson, reported that the next newsletter deadline is Sept. 30.

Publications Chair, Dorothy Waltz, reported that 500 UMWC Directories were ordered. There is one significant omission in the Directory: Marian Champlin was not listed on page 7 as Corresponding Secretary. I have correction stickers for all who want them. The 2018-19 Directory was printed and mailed to 370 UMWC Members, and 11 Big Ten Club Presidents the first week of August. The remaining copies are distributed as follows: 4 Directories to President Maggie Hoover; 2 Directories to President-Elect Barbara Swadburg; 6 Directories to Membership Chair Louella Nelson; 2 Directories to Records and Dues Treasurer Nancy Myers; 3 Directories to Historian Bonnie Marten and 3 Directories to Editor Dorothy Waltz. The remaining copies will be delivered to the Membership Committee to mail to new members with their Welcome Packet.

Website Liaison, Millie Woodbury, and Webmaster, Lisa Carlock Hill, are updating the Directory information on our web site: [www.umwc.umn.edu](http://www.umwc.umn.edu). Video clips were filmed of Karen Kaler inviting women to join UMWC. As soon as Karen approves the selected clip, it will be sent to Millie Woodbury to be added to our website home page.

Since our last meeting, Dorothy helped President Hoover with materials for the Section Chair Breakfast, and the Membership Committee redesign their New Member Welcome Packet. For Scholarship Luncheon reservations, please urge your Section Members to be sure to indicate if they already have a dietary tent, and, if so, to keep it with their name tag and bring it to all luncheons.

Scholarship Chair, Georgia Nygaard, reported that she is grateful to the University of Minnesota Scholarship Committee: Elizabeth Foley, Mary Johnson, Sandra Monson, Sue Nelson and Marilyn Olson. The committee reviewed 85 scholarship applications from the following areas of study: kinesiology, biochemistry, cinema and media, engineering, dance, pharmacology, law, agriculture, police and homicide and nursing. The committee requested that Nate Rosckes at the Office of Student Finance send a note to colleges within the University, highlighting the academic majors that the One-year Named Scholarship Donors preferred to support. A student recipient was found for most of the preferred majors. The total amount of money spent on scholarships was \$135,700. This figure includes monies from the UMF, the One-year Named Scholarships and UMWC individual donations.

Website Liaison, Millie Woodbury, reported that our website is almost finished. A new feature is fillable reservation forms for all of our General Club Programs. Work

continues on a new item for the Home page which will feature a video of Karen Kaler. Thank you to Dorothy and Fred Waltz for their work on this project. Millie, Marian Champlin, Ginny Hanson and Dorothy Waltz are looking into the possibilities for a new website. Lisa Carlock, our web developer, will be training Millie and several others, Connie Cundy, Jeanne Matlock, and Marilyn Olson, to learn MailChimp, a software program that allows us to send our newsletters to members who have requested getting their newsletter by email.

Auditor, Joan Mitchell, reported that she has audited the treasurer's financial statements. She conducted a review of both the operating bank account and the scholarship bank account for the period of July 1, 2017 through June 30, 2018. She conducted the audit according to generally accepted auditing standards. Those standards dictate that she plan and perform the audit to obtain a reasonable assurance about whether the financial statements are free of any material mis-statement. An audit includes examining the evidence supporting the amounts in the financial statement. It is her opinion that the financial reports are an accurate picture of the financial position of the UMWC.

#### Section Reports:

Art Show Co-Coordinator, Carol Lowe, reported that Flossie Caldwell's painting will be sold at a silent auction on Oct. 9 at the Fall Welcome & Scholarship Day Luncheon. The painting will be delivered to the winner.

Hiking Co-Chair, Lynne Benz, reported that the Jan. 25 program has been cancelled. A notice will be put in the newsletter.

Music Chairperson, Barb Cohen reported that the October program will be hosted by Sheau Ping at her home.

#### New Business:

Lynne Benz reported that the International Issues section will have a table at the October luncheon. They will meet the second Friday of the month at Becketwood. The fee is \$5.00.

Membership Chairperson, Lou Nelson, shared the membership survey that was sent to members who had recently joined our club.

Fran Holmsten moved to adjourn the meeting. Seconded by Georgia Nygaard. The meeting was adjourned at 11:30.

Respectfully submitted by Mary Abuan and Kathi Treston.

