

University of Minnesota Women's Club
Board Minutes
November 7, 2017
Becketwood

President, Millie Woodbury, called the meeting to order at 10:02 a.m. and welcomed members. A motion was made by Pat Luhmann to accept the UMWC minutes from the September 5 Board Meeting. It was seconded by Georgia Nygaard. The motion passed.

President, Millie Woodbury defined the attribute of VOLUNTEERISM. She shared Forbes 7 traits of volunteers: RESULTS DRIVEN, PASSIONATE PROFESSIONALISM, COLLABORATIVE TRIBAL MINDSET, MAKE NO EXCUSES, CONSTANT CHAMPIONS, ENERGIZERS, AND IT'S A MATCH. Millie presented the following volunteers with a poem titled, "Why I Volunteer": Pat Luhmann, Barbara Cohen, Mary Abuan, Kathi Treston and Rolaine Wright.

Jocelyn Kuo examined the books of UMWC for fiscal year 2016-2017. She did not find any material discrepancy in both the operating and scholarship accounts. Millie announced the resignation of Jocelyn as auditor of the club.

President-Elect, Maggie Hoover reported that the second annual New Member Coffee was hosted by Karen Kaler at Eastcliff on September 21. Mrs. Kaler welcomed new members and several current members gave short talks. Maggie would like to propose another event for new members in the spring to welcome members who have joined since last July.

Fundraising Vice-President, Marian Champlin, reported that the Fundraising Committee has done the following:

- * Hosted a successful reception for major donors (gifts of \$200 or more) in Becketwood's solarium.
- * 43 Scholarships were awarded.
- * At the October Scholarship Luncheon we met four of the seven students who received our new One-year Named Scholarships. The donors of these scholarships found the experience of meeting their scholars rewarding.
- * The 2017-2018 Appeal Letter has been sent to UMWC members.
- * There are 5 One-year Named Scholarships in process.

To date we have received 74 gifts for the new Scholarship Campaign which totals \$19,871. Included are 8 memorial gifts, 1 honoring gift and another \$12,000 anonymous gift. It is possible to fund a One-year Named Scholarship with installment payments, the total due by March 31 to be included in the May newsletter.

Our Honorary President, Karen Kaler, proposed that we award a certificate for each scholarship gift. This certificate was designed by Dorothy Waltz.

Program Vice President, Barbara Cohen, reported that the Oct.3 Fall Welcome and Scholarship Luncheon was enjoyable, moving and heartwarming. There are 117 reservations for today's luncheon. The Holiday Tea at Eastcliff is Dec. 12.

Treasurer, Pat Luhmann, reported that as of November 3, 2017 Operations Income YTD is \$14,547 and Operations Expense YTD is \$9,534. Operations checking account balance as of November 3 is \$15,096. Scholarship Fund Income YTD is \$7,892 and Scholarship Expense YTD is \$45,000. Scholarship checking account balance as of November 3 is \$38,837. Key activities in September and October include:

1. Collected \$7,350 in dues and YTD dues collections total \$9660.
2. Collected \$4,735 in reservation fees for the Fall Welcome and Scholarship Luncheon, which includes \$874 from members to pay for student lunches. Payment to Radisson was \$3,784. Table decorations were \$157.
3. Paid \$385 in food expenses for the New Member Coffee at Eastcliff.
4. Paid \$94 for the Interest Section Chairs Breakfast at Becketwood.
5. Membership Directory: printing costs were \$2,090 and addressing & mailing costs were \$255.
6. Design and printing costs for new Membership Brochures was \$744.
7. Costs paid for the Sept/Oct Newsletter were \$171 for printing, \$290 for addressing & mailing, and \$300 for newsletter editor.
8. Printing cost for Bookmarks was \$97.
9. Two memorial gifts of \$50 each were made by the club to the Scholarship Fund in memory of Nathaniel Watkins, husband of Avis Watkins, and Keith Johnson, husband of Mary Johnson.
10. Received \$100 for 10 tote bags sold.
11. Received \$4,718 in scholarship donations, and YTD donations total \$7,892.
12. THANK YOU to everyone who responded to the Sept.11 letter from the Finance Committee, and for providing expenses being absorbed by members without requesting reimbursement. The information will be taken into consideration when preparing the budget and better prepare for the eventuality if and when the costs are no longer subsidized by members. It's not too late to send me your expense estimates.

Records and Dues, Nancy Myers, reported that as of November 5, 2017 there are 319 active members. Of the 319 active members 272 are renewal members, 32 are new members, 14 are carryover and 1 Honorary member. Eighty-two members have discontinued. Total dues collected is \$10,570.

Conversations Chairperson, Ruth Jones, reported that Ingrid Lund and Elisabeth White arranged the speakers for this year and she is following through with the details. She welcomes suggestions for speakers.

Corresponding Secretary, Marian Champlin, reported that thank you notes have been sent to 74 scholarship donors for gifts made through November 1, 2017. Get well notes were sent to Rose Jungquist (femur injury), Janet Robb (husband recovering from a head injury), Mary Schumacher (broken leg), and to Doris Wiehe (knee replacement). Condolence notes were sent to Avis Watkins following the death of her husband,

Nathaniel, on Sept. 20 and to Mary Johnson following the death of her husband, Keith, on Oct. 31.

Historian, Bonnie Marten, shared a detailed report on the history of the Newcomers Committee. The Newcomers Committee was started in 1976-77 when the club was first known as the UM Faculty Women's Club. In 1990-91, the name was changed to UMWC (University of MN Women's Club). The purpose of the Newcomer Committee was to help maintain membership through encouraging participation of new members. Each new member was contacted by phone and sent a "Getting to Know You" questionnaire. Information about a new member was shared with the appropriate interest sections chairs. Then section chairs invited the new members to the section meetings. A Newcomer Tea was held in March. In 1991-92 Newcomer Coordinators were established (2 in St. Paul and 2 in Minneapolis). Information meetings were hosted by the contact members. The Newcomers Committee was disbanded in 2003 because of lack of newcomer participation. Thank you to Dorothy Ward for handing over to archives information about the Women's Health Issues Section from 2000-2005. Thank you to Mary Furman for handing over to archives some photos of UMWC events from Flossie Caldwell's album.

Membership Chair, Lou Nelson, reported that 115 reminder letters were sent to members of record for 2016-17 who had not paid dues as of Oct. 27. The membership committee will look at possible reasons for sending multiple reminder letters and how it can be reduced. As of Nov. 7 we have 32 new members compared to last year at the end of Oct. there were 30. Membership brochures will be placed on tables at our club functions and are also available for anyone going to Section events.

Newsletter Editor, Ginny Hanson, reported that the November newsletter has been sent. Ginny requested that members send ideas/pictures/reports for the upcoming newsletter. The deadline for the Dec. newsletter is Dec.13.

Publications Chair, Dorothy Waltz, reported that she worked with Marian Champlin to create a certificate to be presented to One-year Named Scholarship Donors. A basic spreadsheet will be developed for members to use who collect reservations for luncheons. Dorothy will develop a style sheet to be used for sending section information for the Directory.

Scholarship Chairperson, Georgia Nygaard, reported that there were 14 scholarship recipients present at the Oct. 3, 2017 Fall Welcome & Scholarship Day luncheon. The students shared their stories and educational goals. They were very gracious and appreciative of their scholarships. There were 9 scholarship recipients at the UM Foundation Luncheon at the McNamara Center on Oct. 26, 2017. Four members of UMWC participated in the new Multi-cultural Fair held at Coffman Union in October. The Fair may be useful in helping us reach students in various courses of study.

Website Liaison, Kathy Ball, reported on the results of the website questionnaire from the October Luncheon. There were 25 responses. In summary, the website is well

received but there is always room for improvement, such as “keep up the good work” and “advertise it more.”

OLD BUSINESS:

Guest Qwest: Mary Kay Patrick was the winner at the Fall Welcome & Scholarship Day Luncheon.

Liability Insurance/Waivers

Treasurer, Pat Luhmann, reported that the Finance Committee was asked to research the liability insurance question/concerns raised at the September 5 board meeting. Pat presented a very detailed and well researched report. Based on their findings the Finance Committee concluded that UMWC has a low level of risk and not a high priority to obtain liability insurance at this time. The Committee recommends UMWC periodically re-evaluate its' liability risk position. The Board accepted this report.

NEW BUSINESS

Multi-cultural Fair Event

Scholarship Chair, Georgia Nygaard, reported that the first time Multi-cultural Fair event was held at Coffman Union on October 17, 2017 to provide students the opportunity to see what the various colleges within the University have to offer students. Sue Nelson, Mary Johnson, Fran Holmsten and Georgia Nygaard represented the UMWC. Approximately, 35-40 students stopped at our booth. Students were encouraged to apply for scholarships and/or to join the UMWC. A former scholarship recipient, Thuy Doan and a current scholarship recipient, Ruwayda Mohamed, expressed their gratitude for the scholarship they received. This event was a worthwhile venture and should be done again next year. A special thank you to Dorothy and Fred Waltz for the use of the UMWC framed poster and easel and also to Lou Nelson for the UMWC business cards and brochures.

Reservation Deadline

Reservations deadlines are not being adhered to. Kathi Treston moved that no reservations will be accepted after the reservation deadline. Seconded by Georgia Nygaard. After discussion the motion passed.

Kathy Ball moved to adjourn the meeting. Seconded by Lou Nelson. Meeting adjourned at 11:30.

Respectfully submitted by Mary Abuan and Kathi Treston.